



***Virginia Aviation Board
Workshop
August 25, 2004***

MINUTES OF THE VIRGINIA AVIATION BOARD WORKSHOP MEETING – AUGUST 25, 2004, 1:30 P.M. AT THE HOTEL ROANOKE, ROANOKE, VIRGINIA.

MEMBERS PRESENT

Roger L. Oberndorf, Chairman
William J. Kehoe
Bob L. Johnson
Emmitt Yeary
Alan L. Wagner
Marianne M. Radcliff

OTHERS PRESENT

Director Randall Burdette, Terry Page (FAA), John Beall (OAG), DOAV Staff, Airport Managers and Sponsors, Consultants, and Engineers.

1. CALL TO ORDER

Chairman Roger Oberndorf called the meeting to order and announced that Board Member, Jackie Dankos would not be at the meeting and new Board member, Mr. Larry T. Omps would arrive for tomorrow's meeting. Chairman Oberndorf turned the floor over to Mr. Mike Swain for review of the 2004-2005 Airport Capital Improvement Program for Regions 2,6,7,and 4.

2. 2004-2005 Airport Capital Improvement Program

Mr. Mike Swain asked members of the Board to turn to TAB 4 in their notebooks for review of the Entitlement Utilization Reports for FY 2003-2004. Mr. Swain will ask the Board to approve all Entitlement Utilization Reports on Friday, August 27, 2004 at the VAB Meeting.

Mr. Swain asked members of the Board to turn to the Program Tab for review of the budget for FY 2004-2005. Funding for Entitlements is \$10,336,807.44, AC/Reliever Discretionary is \$5,777,436.09, and GA Discretionary is \$2,893,089.83, which gives a total of new funds available for FY 04-05 of \$19,007,333.36.

Mr. Swain asked members of the Board to turn to the Region 2 Tab for review of projects. With no questions from the Board, Mr. Swain moved on to projects for Region 6. Mr. Emmitt Yearly would like the DOAV staff to review the priority system when dealing with Design of Terminal Buildings versus upgrades to existing Terminal Buildings. Mr. Swain advised Mr. Yearly that the priority system is set by members of the VAB and the Department would entertain any suggestions on studying the existing priority system. Mr. Kehoe suggested that changing the Priority System for Terminal Buildings for new airports should be reserved for the October meeting. With no further comments from the Board, Mr. Swain moved on to projects for Region 7. Mr. Johnson asked if funds were available in the Security Program for Perimeter Fencing projects. Mr. Swain did not have an answer for this but will have John Settle address the available funding in the Security Program. With no questions from the Board, Mr. Swain moved on to projects for Region 4.

2004-2005 Air Service/Promotion Improvement Program

Ms. Evans reviewed the base budget for the Promotion and Air Service Development and Enhancement Programs. The Promotions budget is \$300,000.00 and the Air Service Development and Enhancement Program budget is \$200,000.00 for FY 05. Ms. Evans asked the members of the Board to turn to the Region 2 Tab for review of projects in the Promotions Program. With no questions from the Board, Ms. Evans reviewed projects for Region 6. With no questions from the Board, Ms. Evans reviewed projects for Region 7. With no questions from the Board, Ms. Evans reviewed projects for Region 4.

Chairman Oberndorf adjourned the meeting



***Virginia Aviation Board
Workshop
August 26, 2004***

MINUTES OF THE VIRGINIA AVIATION BOARD WORKSHOP MEETING – AUGUST 26, 2004, 9:00 A.M. AT THE HOTEL ROANOKE, ROANOKE, VIRGINIA.

MEMBERS PRESENT

Roger L. Oberndorf, Chairman
William J. Kehoe
Bob L. Johnson
Emmitt Yearly
Alan L. Wagner
Marianne M. Radcliff
Larry T. Omps
Terry Page (FAA)
John Beall (OAG)

OTHERS PRESENT

Director Burdette, DOAV Staff, Airport Managers and Sponsors, Consultants, and Engineers.

1. CALL TO ORDER

Chairman Roger Oberndorf called the meeting to order. Mr. Johnson would like for a missed opportunity for Shenandoah Valley to be added to the agenda. Mr. Swain explained that Shenandoah Valley is not requesting any additional money just a change in scope of work for an existing Tentative Allocation of \$168,400.00 that is split between an AIP project (\$91,220 – Snow Removal Equipment Building) and a non-AIP project (\$77,180.00 - Corporate Hangar Site Preparation). The bids came in high for the AIP portion and low for the non-AIP portion of this combined project. Because the FAA funds are limited for the AIP portion, the Sponsor requests to use some of the non-AIP portion of the Tentative Allocation to fund 80 percent of the portion of the AIP project unfunded by the FAA. DOAV recommends approval of this change in scope and will present to the VAB at tomorrows meeting.

Chairman Oberndorf introduced Mr. Larry T. Omps who will take over as the Board Representative for Region 3. Chairman Oberndorf turned the floor over to Mr. Mike Swain for review of the 2004-2005 Airport Capital Improvement Program for Regions 1, 3, & 5.

2. 2004-2005 Airport Capital Improvement Program

Mr. Swain asked members of the Board to turn to the Region 1 Tab for review of projects. With no questions from the Board, Mr. Swain moved on to projects for Region 3. With no questions from the Board, Mr. Swain moved on to projects for Region 5.

Ms. Marianne Radcliff wanted to thank Campbell and Paris for their graphics use when putting airports Pre-Applications packets together for presentation to the VAB. She finds them very easy to understand and comprehend.

2004-2005 Air Service/Promotion Improvement Program

Ms. Evans presented the Promotions Program for Region 1. With no questions from the Board, Ms. Evans presented projects for Region 3. With no questions from the Board, Ms. Evans presented projects for Region 5.

Mr. George Paris gave a short announcement and directions for the Golf Tournament to be held this afternoon.

Ms. Betty Wilson provided information and directions for the Sailplane rides to be held this afternoon.

Chairman Oberndorf adjourned the meeting.